



## **CORNERSTONE OF HOPE – COLUMBUS A CENTER FOR GRIEVING CHILDREN, TEENS, AND ADULTS**

### **Support Group/School Group Facilitator – Columbus**

**Position Title:** Support Group Facilitator and School Support Group Facilitator  
**Position Status:** Contracted for entirety of the Support Group/School Group session  
**Work Schedule:** **\*Support Group Facilitator** – One day per week for 8-10 weeks – Groups are held Monday – Thursday evenings  
**\*School Support Group Facilitator** – One day per week for 6-8 weeks – Groups are held during the daytime school hours

**Reports To:** Clinical Director

#### **Required Skills/Abilities:**

- Must hold a bachelor's degree in counseling, social work, art therapy or a related field or be an active counselor/social work/art therapy intern
- Complete Cornerstone of Hope's *Grief Group Facilitator Training*
- Demonstrate professional interpersonal communication skills

#### **Overview:**

Cornerstone of Hope, Ohio's leading provider of bereavement services, is seeking professional Support Group/School Group Facilitators to conduct grief support groups for Cornerstone of Hope as a member of our PRN team.

Cornerstone of Hope offers structured grief support groups, specific to the type of loss experienced, and are designed to support the unique needs of grievers. Support groups are offered on a quarterly basis and meet once a week for 10 weeks for two hours/week. Specialized curriculum, based on type of loss, is utilized, where topics related to grief are explored and opportunities are provided for participants to share their feelings, in community of others with similar experiences.

School Groups are offered throughout the school year to Kindergarten-12<sup>th</sup> grade students in Central Ohio. In collaboration with the school counselor/social worker, the school group facilitator utilizes a specialized and age-specific curriculum for students at a specific school. Travel is required and mileage reimbursement is available.

Cornerstone of Hope is seeking candidates who possess the agency's core values of faith, compassion, commitment, and passion. These core values shape the culture of the entire agency. The value of faith is at the heart of our work and Cornerstone of Hope believes that Jesus is the cornerstone of its mission. We welcome and serve all who seek support, just as Christ welcomed and served all.

### **Job Responsibilities:**

- Commit to being present for the entire duration of the Support Group/School Group session.
- Arrive 30 minutes prior to the time the Support Group/School Group session is scheduled to begin in, in order to prepare materials, set up room, and coordinator with co-facilitator. At the end of each weekly session, return materials and rearrange room back to the way it was found.
- Participate in a weekly debrief session following the completion of the Support Group/School Group session, if co-facilitating a group.
- Work co-operatively with the Support Group/School Group Co-facilitator and communicate the group agenda prior to each group session, if applicable.
- Facilitate discussion of grief related topics following Cornerstone of Hope's Support Group/School Group curriculum.
- Provide an emotionally and physically safe environment for group members by encouraging and allowing them to openly express their feelings and share their stories of loss.
- Provide each group member an equal opportunity to engage in group discussions, activities, and individual projects.
- Keep group members focused on the topic of discussion.
- Provide grief education.
- Involve the Support Group/School Group Co-facilitator by asking them to take on specific responsibilities (perhaps leading a discussion, explaining an activity, reading, praying, ice-breakers/check-ins, helping to call group members who were absent, etc.)
- Refer group members for individual counseling if necessary.
- Follow-up with group members who were absent to check-in and to relay any "homework assignments."
- Contact the Support Group/School Group Co-facilitator and Group Coordinator if you are going to miss a group session. Ensure the Co-facilitator is equipped to carry on the group session in your absence.
- Communicate with Group Coordinator for specific needs and concerns of group.
- Use Electronic Health Record to submit group weekly attendance and group notes within 24 hours of group.
- Communicate needs of students with school social worker/counselor.
- Adhere to confidentiality law and procedures at all times.

### **To be considered candidates must:**

- Submit a resume.
- Submit a cover letter.

Cover letter should provide insight to your experience and interests and how you demonstrate Cornerstone of Hope's core values of faith, compassion, commitment, and passion.

Please submit your resume and cover letter to Maryann Mackey at [maryann@cornerstoneofhope.org](mailto:maryann@cornerstoneofhope.org)